

Special Council Meeting Minutes

Monday, December 14, 2020 – 7 PM • Virtual by Zoom

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Vice Mayor Matthew Boettcher			<p>The Village Council convened a Special meeting on Monday, December 14, 2020 at 7 PM by video conference with Vice Mayor Mayor Matthew Boettcher presiding. Mayor Densmore previously called this meeting as a special meeting.</p> <p>Mayor Densmmore was unable to attend this meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p>
Set the Agenda & Adopt	Vice Mayor Boettcher	Review & Motion		<p>Motion to adopt the agenda by Ms. Chaney Second by Ms. Snyder All voted in favor.</p>

Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.	None	
Minutes to be Approved	Andy Lanser	Review & Motion	Previous meeting minutes.	Minutes for review and approval from November 23, 2020 Motion to approve the minutes by Mr. Van Harn Second by Ms. Chaney All voted in favor.
Departments/Committees				
LMFR Fire District Chief Report	Chief Terry Timmers	Report	November 2020 Activity Report	See attached report.
Mayor	Mayor Densmore	Report & Announcements	Report	No report. Mayor Densmore was unable to attend meeting. However, Vice-Mayor Boettcher stated that it was Mayor Densmore's intention to wish all a great holiday season.
Village Administrator	Ron Hirth	Report	Report	<ul style="list-style-type: none"> • Special thanks to Chief Campbell and the GMPD for their participation in the annual Shop with a K9 Cop event with children from our own Pleasant Ridge Montessori school, WLWT News 5 did a very nice story with Sgt. Ryland Reed featured. The link is made available in there minutes: https://www.wlwt.com/article/shop-with-a-k9-cop-returns-with-help-from-several-police-departments/34950999 • COVID – 19 Protocols: All in-person meetings have been cancelled and will be conducted by Zoom. The Governor's curfew orders which have been extended through January 2, 2021. • New Security System: Will go live tomorrow, December 15. The old key fobs will be become inactive and we will distribute new ones in the next week. • COVID 19 Funding from the CARES Act: Mr. Lanser has prepared a report that I will be sending to Council this coming week to review the projects and expenses incurred that were funded for the benefit of the Village. We anticipate a fairly large sum of money will be transferred into personnel costs as reimbursement for services during the pandemic. We have been notified that there may be an extension of the closure of the program past December 31, however Congress has not made that decision yet.

				<ul style="list-style-type: none"> • CBGD Funding for 2021 – 2023: Our request for funding has been approved. We had requested \$15,000 for each year (2021, 2022, and 2023). Today the requests were approved by Hamilton County planning and we were made distributions as follows: 2021: \$13,000; 2022: \$10,000; 2023: \$15,000. Many variables were considered including the number of communities applying for funding. We did not receive any public input on the proposals posted on the website. • Review of proposed calendar of Council meetings for calendar year 2021. • All expenses to be paid in calendar year 2020 must be processed and submitted to accounts payable no later than December 28, 2020. • Leaf season concludes this Friday, December 18. Any leaves placed at the curb after this date need to be bagged in paper bags and set out with the regular weekly Rumpke trash. In addition, brush pick-up has now ended for the Winter months, to resume sometime in March. • Snow removal has begun. We are preparing for a snow event.
Fiscal Officer	Andy Lanser	Report	<ul style="list-style-type: none"> • November Financial Packet 	<ul style="list-style-type: none"> • See November Financial Packet Narrative • For the month of November, the Village had an adjusted bank balance of \$2,821,848.00. Of this approximately \$2.6 million is found in the Village's primary checking account, the remaining balance rests in the several law enforcement supplemental funds. • In November the Village issued 57 payments to vendors totaling \$181,349.82. • As for receipts, the Village received 24 payments that totaled \$124,677.78. • Total General Fund Revenue for the month was \$95,660.63. Total revenue for the year is \$27,000 more than what was received by the Village at the same point in FY19. • As for income tax receipts, the Village has generated \$765,886.63 for the year. This figure is \$27,897.38 more than what the Village generated through November FY19.

			<ul style="list-style-type: none"> • Village appropriations for the month were \$121,994.89. This amount is \$48,000 less than what the Village spent in November FY19. Total appropriation spend for the year is \$126,430.45 below that from the same point in FY19. <p>Motion to accept the November 2020 financial report by Mr. Pridonoff Second by Mr. Kneipp All voted in favor.</p> <ul style="list-style-type: none"> • Village Administration is requesting Council approve supplemental appropriations for the year. This is a best practice in order to ensure sufficient appropriations are available for outstanding invoices, as well as to ensure accurate accounting for end-of-the-year financial requirements. • Village Employees received a 30% reduction in employee health insurance costs from the carrier for the month of December. The decision to reduce employee health insurance premiums was a decision made by the carrier as a sign of appreciation for our employees due to the impact of Covid-19 in their lives. Total employee health insurance savings for the month was approximately \$4,000. • In previous financial report, Village Administration mentioned the necessity to review vacation carryover policies for the Police Department. Due to scheduling adjustments made since the last report, this is no longer a significant issue at this time, and can be resolved without a major policy adjustment. Instead, the two employees impacted will be permitted a one-time extension to use their unused time during the first 90 days of FY21. <p>Motion to approve addendum employee carryover by Mr. Boettcher Second by Ms. Chaney All voted in favor.</p>
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Solicitor	Terry Donnellon, Solicitor	Legislation & Discussion	<p>ORD 2020 – 13: An Ordinance to Amend Appropriations for Current Expenses and other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2020</p>	<p>ORD 2020 – 13: Motion to remove from Table by Ms. Chaney Second by Mr. Van Harn All members voted in favor</p> <p>For approval Motion to read by title only by Ms. Chaney Second by Mr. Van Harn All members voted in favor</p> <p>Motion to approve by Ms. Chaney Second by Mr. Pridonoff Discussion: None</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>Motion to suspend second and third readings by Mr. Van Harn Second by Ms. Snyder</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>ORD 2020 – 13 passes</p>

			<p>RES 2020 – 21: A Resolution Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvements and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required</p>	<p>RES 2020 – 21: For approval Motion to read by title only by Mr. Van Harn Second by Ms. Chaney All members voted in favor</p> <p>Motion to approve by Ms. Chaney Second by Mr. Boettcher Discussion: None</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2020 – 21 passes</p>
Executive Committee	Ashley Snyder	Report		<p>Executive Committee did not meet this evening.</p> <ul style="list-style-type: none"> • WE Thrive program has been initiated. Two meetings have occurred to date, with a 3rd scheduled. By the beginning of 2021, the group should be officially formed and operating.
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> • PRM LSDMC met on 12/9. Ms. Simpson informed them that school enrollment has been reduced since moving to virtual learning. However, Ms. Simpson expects for enrollment to increase once Covid-19 becomes under control. • CPS schools perform meal distributions and PRM distributes meals every Wednesday from 7 am to 12 pm for all elementary and high school students. In total PRM averages 238 meals distributed per week.

				<ul style="list-style-type: none"> • PRM also performed a Thanksgiving meal distribution. The event was a partnership between the school and Pleasant Ridge Presbyterian church. In total the event distributed 86 meals. • For the “Shop with a Cop” event, Lt. Forrest and Sgt. Reed worked with Ms. Simpson. Together they were able to identify 10 children from Golf Manor to participate. The children were selected based on need, scholastics, and behavior. Each child was given \$300 to spend to be used to get something to wear, something to read, and something to play with. The children were permitted to buy items for their families as well. By all accounts, the children were very generous. After shopping the children and the Police went to the Reds stadium for a tour and lunch. Ms. Chaney is extremely thankful for the great officers in the community who are willing to do this for Village children.
Non-Profit	Eric Pridonoff	Report		No report
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> • LMFR Fire Board virtual meeting Wednesday, December 16, 2020 @ 6 PM.
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> • Next Planning Commission meeting scheduled for Monday, January 4, 2021 @ 6:30 PM to organize and set priorities for the new year.
Engagement	Danny Kneipp, Chair	Report		No report
Finance Committee	Matt Boettcher, Chair	Report		Finance Committee met this evening. See the Finance Committee minutes for 12/14/2020 for the full report here .
Old Business		Discussion		
New Business		Discussion		
Announcements				<ul style="list-style-type: none"> • Next Council meeting scheduled for Monday, January 11, 2021 @ 7 PM • Next Executive Committee meeting scheduled for Monday, January 11, 2021 @ 6 PM

				<ul style="list-style-type: none"> • Next Finance Committee meeting scheduled for Monday, January 25, 2021 @ 6 PM • Future scheduled dates for Council: <ul style="list-style-type: none"> ○ Mon., January 25, 2021 @ 7 PM ○ Mon., February 8, 2021 @ 7 PM
Adjourn				<p>Motion to adjourn at 8:00 PM by Ms. Snyder Second by Mr. Van Harn All members voted in favor.</p>

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Stefan Densmore, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____